



CITY OF HAYWARD

Hayward City Hall
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Cover Memo

File #: CONS 19-035, **Version:** 1

DATE: January 22, 2019

TO: Mayor and City Council

FROM: Chief of Police

SUBJECT

Approval of Addition of Counseling Supervisor Position and Two (2) Lead Program Assistants in the Youth and Family Services Bureau of the Hayward Police Department

RECOMMENDATION

That Council considers authorizing the City Manager to appropriate awarded contract funds and add a Counseling Supervisor and two (2) Lead Program Assistant positions to the Youth and Family Services Bureau to provide the services included in contracts the City has been awarded.

SUMMARY

The Youth and Family Services Bureau of the Hayward Police Department has an immediate, operational need for an additional Counseling Supervisor position and two (2) Lead Program Assistant positions in order to sufficiently provide services to meet contracted obligations under agreements with the Alameda County Probation Department and the Alameda County Health Care Services Agency through the Medical Administrative Activities (MAA) Program. Funding from these sources will provide all funding necessary to cover the cost of the new positions. Given these positions are funded by contracts awarded to the City, should funding end or change, the City will not be obligated to maintain the positions. Adding the Counseling Supervisor position (1.0 FTE) would greatly improve the overall efficiency and productivity of the YFSB Counseling Unit. The addition is vital to ensuring compliance with the City's contract with the Alameda County Probation Department for the current fiscal year (FY 2019). Adding the Lead Program Assistant Positions (2.0 FTE) is necessary to provide the Diversion, Life Skills, and Restorative Justice services proposed in the City's successful application for additional Probation Department funding. It is the expectation of the Probation Department that services will begin immediately following contract negotiation and during the current fiscal year (FY 2019). The Lead Program Assistant position additions are requested contingent on successful contract execution.

ATTACHMENTS

Attachment I Staff Report
Attachment II Resolution

