



CITY OF HAYWARD

Hayward City Hall
777 B Street
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Cover Memo

File #: CONS 19-161, **Version:** 1

DATE: March 19, 2019

TO: Mayor and City Council

FROM: City Clerk

SUBJECT

Resignation of Ms. Frederica Brewer from the Keep Hayward Clean and Green Task Force, Effective Immediately

RECOMMENDATION

That the City Council adopts a resolution accepting the resignation of Ms. Frederica Brewer from the Keep Hayward Clean and Green Task Force, effective immediately.

SUMMARY

Ms. Frederica Brewer was appointed to the Keep Hayward Clean and Green Task Force on September 18, 2018. Ms. Brewer's resignation becomes effective immediately per her resignation letter (Attachment III). Ms. Brewer's vacated position will be filled as part of the annual appointment process for the City's appointed officials to Commissions and the Keep Hayward Clean and Green Task Force.

ATTACHMENTS

Attachment I	Staff Report
Attachment II	Resolution
Attachment III	Resignation Letter