



# CITY OF HAYWARD

Hayward City Hall  
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## Cover Memo

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**DATE:** June 26, 2018

**TO:** Mayor and City Council

**FROM:** City Clerk and City Attorney

### **SUBJECT**

Informational Report Extending the Term of Mayor Pro Tempore

### **RECOMMENDATION**

That the City Council reviews the informational report extending the term of Mayor Pro Tempore Márquez to align with the 2018 November election and enable her to fulfill her duties up to the installation of the elected Council Members, tentatively scheduled for December 4, 2018.

### **SUMMARY**

This information report provides information regarding extending the term of Mayor Pro Tempore Elisa Márquez to ensure the continued term of the existing Mayor Pro Tempore, and the smooth City Council operations through the date of the General Municipal Election.

### **ATTACHMENTS**

Attachment I Staff Report