



# CITY OF HAYWARD

Hayward City Hall  
777 B Street  
Hayward, CA 94541  
www.Hayward-CA.gov

## Cover Memo

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**File #:** LB 18-059, **Version:** 1

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**DATE:** December 11, 2018

**TO:** Mayor and City Council

**FROM:** City Clerk

### **SUBJECT**

Election of Mayor Pro Tempore

### **RECOMMENDATION**

That the City Council elects the Mayor Pro Tempore for 2019.

### **SUMMARY**

It is the Council's policy to elect the Mayor Pro Tempore to perform the duties of the Mayor during his or her absence or disability. The current term was based on the fiscal year of July 1, 2017 through June 30, 2018. Due to the change in election dates from June to November, approved by voters in June 2016, the term of Mayor Pro Temp Márquez was extended by a period of six months to align with the general municipal election held in November 2018. The next term of the Mayor Pro Temp will be based on the calendar year of January 1, 2019 through December 30, 2019.

### **ATTACHMENTS**

Attachment I     Staff Report  
Attachment II    Resolution  
Attachment III    Mayor Pro Tempore List