



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

Cover Memo

File #: LB 23-026, **Version:** 1

DATE: June 20, 2023

TO: Mayor and City Council

FROM: Director of Human Resources

SUBJECT

Council-Appointed Officers' Employment Agreements: Adopt Resolutions Approving Amendments to the Employment Agreements Between the City of Hayward and the City Attorney and City Clerk and a Resolution Approving a New Employment Agreement between the City of Hayward and the City Manager and Authorizing the Mayor to Execute the Agreements

RECOMMENDATION

That Council adopts resolutions (Attachments II, III, and IV) approving amendments to the employment agreements between the City of Hayward and the City Attorney, City Clerk, and a new employment agreement between the City of Hayward and the City Manager and authorizes the Mayor to execute the agreements.

SUMMARY

Pursuant to the employment agreements between the City of Hayward and its Council-Appointed Officers ("CAOs"), subject to evaluation and performance, City Council may increase the salaries of the CAOs by resolution. The current employment agreements between the City of Hayward and both the City Attorney and City Clerk expire June 30, 2025, while the City Manager's current employment agreement expires June 30, 2023.

In May 2023, a total compensation market study was completed for the CAOs. If approved, the CAOs' amended employment agreements will contain equity increases effective the pay period including July 1, 2023.

ATTACHMENTS

Attachment I	Staff Report
Attachment II	Resolution City Attorney
Attachment III	Resolution City Clerk
Attachment IV	Resolution City Manager
Attachment V	Amendment City Attorney
Attachment VI	Amendment City Clerk

Attachment VII Agreement City Manager