



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

Cover Memo

File #: CONS 21-082, **Version:** 1

DATE: March 2, 2021
TO: Mayor and City Council
FROM: Director of Maintenance Services

SUBJECT

Adopt a Resolution Authorizing the City Manager to Negotiate and Execute a Landscape Maintenance Contract for Route 238 (Phase 1 and 2) with Los Loza Landscaping in an Annual Amount of \$270,000 and Approving an Additional \$20,000 Annually for Contingencies

RECOMMENDATION

That the Council adopts a resolution (Attachment II) authorizing the City Manager to negotiate and execute a landscape maintenance contract for Route 238 (Phase 1 and 2) with Los Loza Landscaping in an annual amount of \$270,000 and approving an additional \$20,000 annually for contingencies.

SUMMARY

A request for quotes was published to solicit quotes for contracted landscape maintenance of the Route 238 (Phase 1 and 2) areas. The project scope includes 537,673 square feet of Bay Friendly landscaping. A total of five quotes were received. Staff recommends executing the landscape maintenance contract with Los Loza Landscaping in an annual amount of \$270,000 per year. The term of this agreement will be through June 2023. The City will have the option to extend the contract for up to three one-year extensions through June 2026. If the City chooses to exercise the option to extend the agreement, the annual base amount of \$270,000 would be subject to a CPI increase for each extension. Staff also requests approval of an additional annual \$20,000 contingency to cover additional services that may be required during the contract term.

ATTACHMENTS

Attachment I Staff Report
Attachment II Resolution