



CITY OF HAYWARD

Hayward City Hall
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Cover Memo

File #: CONS 18-279, **Version:** 1

DATE: May 15, 2018

TO: Mayor and City Council

FROM: Director of Finance

SUBJECT

Authorization to Extend Professional Services Contract with Maze & Associates for Annual Audit Services

RECOMMENDATION

That Council adopts a Resolution (Attachment II) authorizing the City Manager to extend the contract between the City and Maze & Associates for a professional services agreement for a one-year audit term.

SUMMARY

The current agreement with Maze & Associates will expire on June 30, 2018. The City issued an RFP for audit services on April 4, 2018 for services to commence with fiscal year ending June 30, 2019. This extension will bring the total term of the current contract to eight years, and the current annual audit cost of \$140,000 (for a total contract amount of \$1,120,402 over eight years) to perform the City's annual financial statement audits and related services for the fiscal year ending June 30, 2018. The contract period will end June 30, 2019 to allow for completion of the fiscal year 2018 audit and will allow appropriate time for staff to carefully evaluate proposals and select a qualified audit firm.

ATTACHMENTS

Attachment I	Staff Report
Attachment II	Resolution