



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

Cover Memo

File #: CONS 16-294, **Version:** 1

DATE: June 14, 2016

TO: Mayor and City Council

FROM: City Clerk

SUBJECT

Resolution Accepting the Written Resignation of Sai Manapragada from the Community Services Commission

RECOMMENDATION

That the City Council adopts the attached resolution accepting the written resignation of Mr. Sai Manapragada from the Community Services Commission.

BACKGROUND AND DISCUSSION

Mr. Sai Manapragada was appointed to the Community Services Commission on September 11, 2012. Mr. Manapragada's resignation became effective May 25, 2016, and his vacated position will be filled as part of the annual appointment process for the City's appointed officials for Boards, Commissions, Committees and Task Force.

Recommended and Prepared by: Miriam Lens, City Clerk

Approved by:

Fran David, City Manager

Attachments:

- Attachment I Resolution
- Attachment II Resignation Letter