



# CITY OF HAYWARD

Hayward City Hall  
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## Cover Memo

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**File #:** CONS 19-086, **Version:** 1

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**DATE:** February 19, 2019

**TO:** Mayor and City Council

**FROM:** City Manager

### **SUBJECT**

Adoption of a Resolution Authorizing the City Manager to Execute a Master Professional Service Agreement with Moves the Needle for Various Lean Innovation Trainings

### **RECOMMENDATION**

That the Council approves the attached resolution (Attachment II) authorizing the City Manager to execute a professional services agreement for various Lean Innovation trainings for departmental workload assessments and prioritizations for an amount not to exceed one hundred thousand dollars (\$100,000).

### **SUMMARY**

The City is in the process of facilitating an organizational cultural shift toward utilizing Lean Innovation methods and values to drive program development and evaluation. Lean innovation encompasses developing values, processes, and an overall philosophy in existing corporations in a way that eliminates waste during the pursuit for scalable business models. Facing a persistent structural budget deficit and competitive human capital market, the City is engaging Moves the Needle to help facilitate ongoing trainings to help staff identify ways to more efficiently and effectively conduct business, as well as help department directors and their managers assess and prioritize their departmental and divisional workloads.

### **ATTACHMENTS**

Attachment I	Staff Report
Attachment II	Resolution