



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

Cover Memo

File #: CONS 16-329, **Version:** 1

DATE: June 21, 2016

TO: Mayor and City Council

FROM: Maintenance Services Director

SUBJECT

Adoption of Resolution Authorizing the City Manager to Execute an Agreement with Worley's Home Design Center, Inc. for Carpet Tile Replacement for City Hall

RECOMMENDATION

That the Council adopts the attached Resolution (Attachment I) authorizing the City Manager to execute an agreement with Worley's Home Design Center, Inc. to replace carpet tile at City Hall.

BACKGROUND AND DISCUSSION

In April 2016, staff released a Request for Quotation (RFQ) for Carpet Tile Replacement for City Hall. The City received two responses. The Facilities & Building Manager reviewed the bids and recommends Worley's Home Design Center, Inc. as the successful low bidder. The second bidder was Anderson Carpet.

Worley Home Design Center, Inc. met all specifications of the RFQ, offered competitive rates and has significant experience in the installation of carpet tiles. Worley Home Design Center, Inc., has agreed to comply with the City's Living Wage Ordinance and Nuclear Non-Involvement Affirmation.

FISCAL IMPACT

Worley's Home Design Center, Inc. and Anderson Carpet submitted a bid to the RFQ for Carpet Tile Replacement for City Hall. The bids include the locations and item prices listed below:

Item Description	Worley's Price	Anderson's Price
First Floor Office Area	\$129,876	\$210,364
Second Floor Office Area	\$134,987	299,031
Council Chambers	\$23,894	82,531
Third Floor Office Area	\$129,487	239,920
Total	\$418,244	\$831,846

This project is funded in the Facilities Division Capital Improvement Program which is adopted annually

and included in the General Fund budget.


NEXT STEPS

If the City Council authorizes the City Manager to execute this contract, staff will prepare and execute the necessary documents. Worley's Home Design Center, Inc. will begin replacing the carpet tile for City Hall in August 2016.

Prepared by: Allen Kosciński, Facilities & Building Manager

Recommended by: Todd Rullman, Maintenance Services Director

Approved by:



Fran David, City Manager

Attachments:

Attachment I	Resolution
Attachment II	RFQ #1623-030216 Worley's Home Design Center, Inc.
Attachment III	RFQ #1623-030216 Anderson Carpet