



CITY OF HAYWARD

Hayward City Hall
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Cover Memo

File #: CONS 22-257, **Version:** 1

DATE: May 3, 2022

TO: Mayor and City Council

FROM: City Clerk

SUBJECT

Adopt a Resolution Accepting the Resignation of Mr. Michael Chand from the Keep Hayward Clean and Green Task Force, Effective Immediately

RECOMMENDATION

That the Council adopts a resolution (Attachment II) accepting the resignation of Mr. Michael Chand from the Keep Hayward Clean and Green Task Force, effective immediately.

SUMMARY

Mr. Michael Chand was appointed to the Keep Hayward Clean and Green Task Force on September 21, 2021. Mr. Chand's resignation becomes effective immediately, per his resignation letter (Attachment III). Mr. Chand's vacated position will be filled as part of the annual appointment process for the City's appointed officials to Commissions and the Keep Hayward Clean and Green Task Force.

ATTACHMENTS

Attachment I	Staff Report
Attachment II	Resolution
Attachment III	Resignation Letter