



# CITY OF HAYWARD

Hayward City Hall  
777 B Street  
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## Cover Memo

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**File #:** CONS 22-257, **Version:** 1

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**DATE:** May 3, 2022

**TO:** Mayor and City Council

**FROM:** City Clerk

### **SUBJECT**

Adopt a Resolution Accepting the Resignation of Mr. Michael Chand from the Keep Hayward Clean and Green Task Force, Effective Immediately

### **RECOMMENDATION**

That the Council adopts a resolution (Attachment II) accepting the resignation of Mr. Michael Chand from the Keep Hayward Clean and Green Task Force, effective immediately.

### **SUMMARY**

Mr. Michael Chand was appointed to the Keep Hayward Clean and Green Task Force on September 21, 2021. Mr. Chand's resignation becomes effective immediately, per his resignation letter (Attachment III). Mr. Chand's vacated position will be filled as part of the annual appointment process for the City's appointed officials to Commissions and the Keep Hayward Clean and Green Task Force.

### **ATTACHMENTS**

Attachment I	Staff Report
Attachment II	Resolution
Attachment III	Resignation Letter