



CITY OF HAYWARD

Hayward City Hall
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Cover Memo

File #: LB 21-028, **Version:** 1

DATE: June 22, 2021

TO: Mayor and City Council

FROM: Director of Finance

SUBJECT

City Clerk Concessions Repayment: Adopt a Resolution Approving A Foregone Cost-Of-Living Adjustment and a One-Time Lump Sum Payment to the City Clerk

RECOMMENDATION

That Council adopts a resolution (Attachment II) approving a foregone cost-of-living adjustment (COLA) and a one-time lump sum payment to the City Clerk.

SUMMARY

The current employment agreement between the City of Hayward and the City Clerk expires on June 30, 2025. Pursuant to the previous agreement between the City and the City Clerk, the City Clerk was entitled to a COLA for the pay period including July 1, 2020. As approved by Council on June 23, 2020, the City Clerk agreed to forego the COLA originally due to her the pay period including July 1, 2020 because of a projected revenue shortfall resulting from impacts of the COVID-19 pandemic. As Fiscal Year 2021 comes to a close, the City has determined that actual revenues have exceeded projections. Consequently, Council has expressed a desire to restore the agreed upon concessions that staff provided at the outset of Fiscal Year 2021, including the City Clerk's foregone COLA.

ATTACHMENTS

Attachment I	Staff Report
Attachment II	Resolution