



CITY OF HAYWARD

Hayward City Hall
777 B Street
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Cover Memo

File #: CONS 20-037, **Version:** 1

DATE: January 21, 2020

TO: Mayor and City Council

FROM: City Clerk

SUBJECT

Adopt a Resolution Accepting the Resignation of Ms. Ginny Delaney from the Keep Hayward Clean and Green Task Force, Effective January 3, 2020

RECOMMENDATION

That the City Council adopts a resolution accepting the resignation of Ms. Ginny Delaney from the Keep Hayward Clean and Green Task Force, effective January 3, 2020.

SUMMARY

Ms. Ginny Delaney was appointed to the Keep Hayward Clean and Green Task Force on September 19, 2017. Ms. Delaney's resignation becomes effective January 3, 2020, per her resignation letter (Attachment III).

Ms. Delaney's vacated position can be filled as part of the annual appointment process for the City's appointed officials to Commissions and the Keep Hayward Clean and Green Task Force.

ATTACHMENTS

Attachment I	Staff Report
Attachment II	Resolution
Attachment III	Resignation Letter