



# CITY OF HAYWARD

Hayward City Hall  
777 B Street  
Hayward, CA 94541  
www.Hayward-CA.gov

## Cover Memo

---

**File #:** CONS 19-670, **Version:** 1

---

**DATE:** October 29, 2019

**TO:** Mayor and City Council

**FROM:** City Clerk

### **SUBJECT**

Resignation of Ms. Sharon Eva from the Keep Hayward Clean and Green Task Force, Effective September 24, 2019

### **RECOMMENDATION**

That the City Council adopts a resolution accepting the resignation of Ms. Sharon Eva from the Keep Hayward Clean and Green Task Force, effective September 24, 2019.

### **SUMMARY**

Ms. Sharon Eva was appointed to the Keep Hayward Clean and Green Task Force on September 13, 2016. Ms. Eva's resignation becomes effective September 24, 2019, per her resignation letter (Attachment III). Ms. Eva's vacated position will be filled as part of the annual appointment process for the City's appointed officials to Commissions and the Keep Hayward Clean and Green Task Force.

### **ATTACHMENTS**

Attachment I	Staff Report
Attachment II	Resolution
Attachment III	Resignation Letter