



# CITY OF HAYWARD

Hayward City Hall  
777 B Street  
Hayward, CA 94541  
www.Hayward-CA.gov

## Cover Memo

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**DATE:** March 21, 2023

**TO:** Mayor and City Council

**FROM:** Director of Library Services

### **SUBJECT**

Adopt a Resolution Authorizing the City Manager to Execute an MOU and Partnership Agreement, and to Accept and Appropriate up to \$101,000 for the Operation of Family Education Program Services for Hayward Unified School District (HUSD) Schools

### **RECOMMENDATION**

That Council adopts resolutions authorizing the City Manager to execute an MOU with Hayward Unified School District (HUSD) (Attachment III) and, a Partnership Agreement with California State University, East Bay (Attachment III), and adopts resolutions (Attachments IV and V) authorizing the City Manager to accept and appropriate up to \$101,000 in funding from HUSD and CSUEB for Family Education Program services and Bookmobile Program Services to be provided at requested HUSD school sites during academic school year 2022-2023.

The funding will be appropriated In Fund 240 (Local Grants), and distributed as follows:

- 1) Up to \$80,000 from HUSD for services to be provided at four (4) school sites during the 2022-2023 academic school year; and
- 2) \$21,000 from CSUEB for the training, supervision, and tutor/mentorship placements of CSUEB's College Corps students in Homework Support Centers during the 2022-2023 academic school year.

### **SUMMARY**

The City provides robust educational support services to Hayward Unified School District (HUSD) students and families through its Library Services department. Since 2011, the City has consistently received funding from HUSD to share costs for Family Education Program services. The total cost to operate said services is \$40,000 per school, with HUSD and the Library sharing the cost. The City leverages federal, state, and local special revenue funding to further support the costs of programming.

Some of the tutoring services at the Homework Support Centers (HSCs) will be provided by California State University, East Bay (CSUEB) students participating in the College Corps program. CSUEB will provide \$21,000 in funding over the 2022-2023 school year (in two payments of \$10,500) to support this program.

Staff requests Council authorization for the City Manager to execute the MOU with HUSD, execute the agreement with CSUEB, and accept and appropriate up to \$101,000 in the Local Grants Fund (240) from HUSD and CSUEB for FY 2023. With Council approval, staff will appropriate the funding into the Library Department's Education Services budget and provide services per the terms and conditions of the agreements with HUSD and CSUEB.

## **ATTACHMENTS**

Attachment I	Staff Report
Attachment II	Resolution - Execute HUSD MOU
Attachment III	Resolution - Execute CSUEB Agreement
Attachment IV	Resolution - HUSD Fund Appropriation
Attachment V	Resolution - CSUEB Fund Appropriation