



CITY OF HAYWARD

Hayward City Hall
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Cover Memo

File #: CONS 23-333, **Version:** 1

DATE: June 6, 2023

TO: Mayor and City Council

FROM: Director of Finance

SUBJECT

Adopt a Resolution Authorizing the City Manager to Award a Contract to HdL Coren & Cone for Property Tax, Information and Audit Services

RECOMMENDATION

That Council adopts a resolution (Attachment II) authorizing the City Manager to execute a contract with HdL Coren & Cone for property tax, information and audit services for three years with the option to extend for two additional one-year periods.

SUMMARY

In July 2022, the City conducted a competitive Request for Proposals (RFP) process for municipal sales use tax and auditing services. The RFP includes professional services for property tax, sales and use tax, business tax, utility users' tax and transient occupancy tax. One of the responsive vendors was HdL Coren & Cone (HdLCC), who submitted a proposal for property tax information and audit services. The City has contracted with HdLCC for property tax services since 2003, and HdLCC continues to be the most qualified for providing property tax financial services to the City. Staff recommends that Council authorize execution of a contract for property tax services with HdLCC.

ATTACHMENTS

Attachment I	Staff Report
Attachment II	Resolution