



# CITY OF HAYWARD

Hayward City Hall  
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## Cover Memo

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**DATE:** April 17, 2018

**TO:** Mayor and City Council

**FROM:** Fire Chief and Director of Information Technology

### **SUBJECT**

Approval to Increase and Appropriate Funds for FY 2018 Capital Improvement Program (CIP) Budget for the Information Technology Capital Fund in the amount of \$106,960 to Maintain the City's East Bay Regional Communications Systems Authority Infrastructure (EBRCSA)

### **RECOMMENDATION**

That the City Council adopts the attached resolution: (1) increasing the FY 2018 Capital Improvement Program (CIP) Budget for the Information Technology Fund in the amount of \$106,960 and; (2) appropriating funds in the amount of \$106,960 from the General Fund to the (CIP) Information Technology Fund.

### **SUMMARY**

The City joined the East Bay Regional Communications Systems Authority (EBRCSA) in 2007. EBRCSA is a Joint Powers Authority established to facilitate regional communications interoperability in the event of a regional emergency. Starting in FY2018, the City has implemented EBRCSA-compatible radios organization-wide, with a total of 672 mobile and portable radios. These radios are primarily assigned to the Police, Fire, and Utilities Departments. They are used for daily operations as well as in the event of an emergency.

To participate in the EBRCSA network, the City needs to pay a one-time activation fee, as well as annual subscription and maintenance fees for each radio. This money is used to maintain the EBRCSA infrastructure. The City budgeted \$250,000 in its Capital Improvement Program (CIP) budget under the Information Technology Capital Fund for these costs in FY2018. However, the actual amount due in FY2018 is \$356,960. Staff is requesting that Council increase the budgeted amount for this CIP project by \$106,960 to cover the remaining amount due to EBRCSA this year.

### **ATTACHMENTS**

Attachment I	Staff Report
Attachment II	Resolution

