



CITY OF HAYWARD

Hayward City Hall
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Cover Memo

File #: CONS 18-677, **Version:** 1

DATE: October 16, 2018

TO: Mayor and City Council

FROM: Director of Utilities & Environmental Services

SUBJECT

Authorization to Execute an Amendment to the Advanced Metering Infrastructure (AMI) System Material Supply Contract to Purchase and Install Additional Water Meter Materials

RECOMMENDATION

That Council adopts the attached resolutions:

1. Authorizing the City Manager to amend the contract with Delta Engineering Sales, LLC, to increase the contract amount by \$210,000 to a not to exceed amount of \$10,458,182, to purchase and install additional water meter materials for the Advanced Metering Infrastructure Project; and
2. Appropriating additional funds from the Water Replacement Fund for the Advanced Metering Infrastructure Project.

SUMMARY

In April 2016, the City Council authorized execution of a contract with Delta Engineering Sales, LLC (Delta Engineering) to purchase water meters and related equipment for the Advanced Metering Infrastructure (AMI) Project. The purpose of the AMI Project is to replace the City's aging water meters with new AMI or smart meters, which eliminate the need for manual meter reading and provide customers with information to better manage their water use. Replacement of all City meters has been completed. However, given the age and condition of some of the City's existing water meter boxes, some of the new lighter weight plastic box lids may not sit as tightly on the existing meter box frame, and be more susceptible to movement under certain conditions. Staff is working to replace a portion of the new plastic polymer meter box lids with heavier concrete lids to provide a more secure fit. Because this is an unanticipated expense, staff is requesting Council approval to increase the contract amount with Delta Engineering by \$210,000 to a not to exceed amount of \$10,458,182, to purchase and install additional water meter box lids and related materials.

ATTACHMENTS

Attachment I	Staff Report
Attachment II	Contract Increase Resolution
Attachment III	Appropriation Resolution