



CITY OF HAYWARD

Hayward City Hall
777 B Street
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Cover Memo

File #: CONS 23-377, **Version:** 1

DATE: June 27, 2023

TO: Mayor and City Council

FROM: Fire Chief

SUBJECT

Adopt a Resolution Authorizing the City Manager to Amend an Existing Agreement with Ganey Science, LLC to Update the Emergency Management Plan and to Negotiate and Execute an Agreement for On-Call Emergency Management Consulting Services with Ganey Science, LLC

RECOMMENDATION

That Council adopts a resolution (Attachment II) authorizing the City Manager to 1) amend an agreement with Ganey Science, LLC, (Ganey) to update the City's Emergency Management Plan, in an amount not to exceed \$126,600; and 2) to negotiate and execute an agreement for on-call emergency management consulting services with Ganey Science, LLC in an annual amount not to exceed \$126,600, for up to three years.

SUMMARY

The Hayward Fire Department (HFD) determined the City's Comprehensive Emergency Management Plan (EMP) needed updating, as the last time it was updated was approximately 2009. The necessity of updating the EMP is crucial to the implementation of the City's Local Resiliency Plan (LRP), which serves as a guiding document for the City's hazard mitigation activities and is in alignment with the City Council's "Safe" priority. Ganey Science, LLC was retained to prepare the EMP update. Ganey will also be retained pursuant to an agreement for on-call services to assist the City with an employee disaster preparedness education program, wildland fire prevention, hazard mitigation, and completion of the city's LRP goals and priorities.

ATTACHMENTS

Attachment I	Staff Report
Attachment II	Resolution