



Cover Memo

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**DATE:** October 11, 2018

- **TO:** Council Airport Committee
- FROM: Interim Director of Public Works

## **SUBJECT**

Phase II of Administration Building at Hayward Executive Airport: Construction Feasibility **RECOMMENDATION** 

That the Council Airport Committee (CAC) reviews the report and provides direction to staff for future action.

## SUMMARY

The first phase of the current airport administration building at Hayward Executive Airport (HWD) was completed in 2014. The building totals approximately 5,000 square feet, and over half of the available space was dedicated to public use. During the design phase, there was discussion of a second phase of the project that could be dedicated to revenue-generating office or retail space.

Based on preliminary research, currently there does not appear to be adequate market demand for the second phase of this project. Furthermore, based on revenue projections, it may be difficult to justify the multi-million-dollar capital investment required.

## ATTACHMENTS

Attachment I Staff Report