



# CITY OF HAYWARD

Hayward City Hall  
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Hayward, CA 94541  
[www.Hayward-CA.gov](http://www.Hayward-CA.gov)

## Cover Memo

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**File #:** MIN 20-016, **Version:** 1

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**DATE:** February 3, 2020

**TO:** Choose an item.

**FROM:** Title

### **SUBJECT**

Enter Title Here in Title Case

### **RECOMMENDATION**

Enter recommendation

### **SUMMARY**

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### **ATTACHMENTS**

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