

# CITY OF HAYWARD

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# **Cover Memo**

File #: RPT 20-057, Version: 1

**DATE:** May 21, 2020

**TO:** Personnel Commission

FROM: Assistant City Manager/Interim Director of Human Resources

## **SUBJECT**

Review the Proposed 2020 Calendar Year Agenda Planning Calendar

#### RECOMMENDATION

That the Personnel Commission reviews the 2020 calendar year agenda planning calendar.

#### **SUMMARY**

The proposed 2020 calendar year agenda planning calendar outlines the proposed agenda items and meeting dates for the Personnel Commission's information.

### **ATTACHMENTS**

Attachment I Staff Report