



# CITY OF HAYWARD

Hayward City Hall  
777 B Street  
Hayward, CA 94541  
www.Hayward-CA.gov

## Cover Memo

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**File #:** CONS 20-270, **Version:** 1

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**DATE:** May 26, 2020

**TO:** Mayor and City Council

**FROM:** Assistant City Manager/Interim Director of Human Resources

### **SUBJECT**

Adopt a Resolution Approving a Side Letter of Agreement between the City of Hayward and the Hayward Police Management Unit for Implementation of an Eighty Hour Furlough in Fiscal Year 2021 and Authorizing the City Manager to Execute the Agreement

### **RECOMMENDATION**

That Council adopts a Resolution (Attachment II) approving a Side Letter of Agreement between the City of Hayward and the Hayward Police Management Unit (HPMU) for implementation of an eighty hour furlough in fiscal year 2021 and authorizing the City Manager to execute the agreement.

### **SUMMARY**

The City of Hayward is suffering a sudden drop in revenues as a result of State and County Shelter in Place Orders due to the COVID-19 pandemic. As a result, the City has taken a number of cost-saving measures to limit the impact this crisis has on its employees and residents, such as reducing expenditures, laying off temporary staff, and seeking concessions from its bargaining groups. The City has met and conferred in good faith with HPMU, and members of HPMU have agreed to meet an eighty (80) hour unpaid furlough obligation in fiscal year 2021.

### **ATTACHMENTS**

Attachment I	Staff Report
Attachment II	Resolution
Attachment III	HPMU Side Letter