



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

Cover Memo

File #: RPT 20-088, **Version:** 1

DATE: July 28, 2020

TO: Mayor and City Council

FROM: City Clerk

SUBJECT

Annual City Commissions Interviews: Interview Applicants for Community Services Commission, Library Commission, Personnel Commission, and Planning Commission; and Consider Keep Hayward Clean and Green Task Force (KHCGTF) Applicants Selected by the KHCGTF Subcommittee

RECOMMENDATION

That the City Council interviews applicants for service on the Community Services Commission, Library Commission, Personnel Commission, and Planning Commission; and considers the recommendation from the Keep Hayward Clean and Green Task Force Subcommittee.

SUMMARY

The annual recruitment for Commissions and the Keep Hayward Clean and Green Task Force (KHCGTF) was conducted from April 14, 2020 through June 30, 2020. One-hundred and two (102) applications were received by the submission deadline and ninety-two (92) applicants qualified to be considered for appointment.

On July 17, 2020, the KHCGTF Subcommittee, comprising KHCGTF Members Alison Divine, Jeffrey Haman, Bert Manzo, and Lenora Taylor, interviewed eighteen applicants who had indicated the KHCGTF as their first preference for service. At the conclusion of the interviews, the Subcommittee selected and recommended fourteen applicants to the City Council for service on the KHCGTF. The list is available as Attachment II.

The City Council had the opportunity to review all ninety-two applications, pre-screen applicants, and individually communicate their selections to the City Clerk (Attachment III). There were twenty-nine applicants who received at least three points and were invited to interview with the City Council on July 28, 2020. Attachment IV contains the final list of applicants by preference for service.

ATTACHMENTS

Attachment I	Staff Report
Attachment II	KHCGTF Subcommittee Recommendation
Attachment III	List of Prescreened Applicants
Attachment IV	Final List of Applicants