



# CITY OF HAYWARD

Hayward City Hall  
777 B Street  
Hayward, CA 94541  
[www.Hayward-CA.gov](http://www.Hayward-CA.gov)

## Cover Memo

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**File #:** ACT 20-065, **Version:** 1

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**DATE:** October 29, 2020

**TO:** Personnel Commission

**FROM:** Assistant City Manager/Interim Director of Human Resources

**SUBJECT**

Adopt a Resolution Setting the Appeal Hearing Date to December 10, 2020

**RECOMMENDATION**

That the Personnel Commission adopts a resolution (Attachment II) setting the appeal hearing date for the next regular Personnel Commission meeting on December 10, 2020.

**SUMMARY**

At the request of the parties, the appeal hearing set for the September 10, 2020 regular Personnel Commission meeting was cancelled. The parties have agreed to a December 10, 2020 appeal hearing date. This report requests that the Commission adopts a resolution setting the appeal hearing date for the next regular Personnel Commission meeting on December 10, 2020.

**ATTACHMENTS**

Attachment I	Staff Report
Attachment II	Resolution