



CITY OF HAYWARD

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Cover Memo

File #: LB 21-039, **Version:** 1

DATE: July 21, 2021

TO: Community Service Commission

FROM: Acting Community Services Manager

SUBJECT

Community Agency Funding Process Review

RECOMMENDATION

That the Commission:

- 1) Reviews this report;
- 2) Provides feedback on questions for the Council regarding the Community Agency Funding process; and
- 3) Selects a subgroup of its members to form a Committee to jointly present with staff and/or answer Council questions at a September 2021 Council meeting.

SUMMARY

Each year, the City receives applications from community agencies requesting funding through the competitive Community Agency Funding (CAF) process. The CSC is responsible for reviewing the applications, interviewing applicants, and making recommendations to the Council for how a portion of the City's General Fund and the City's Community Development Block Grant (CDBG) entitlement award should be allocated. As part of the Community Agency Funding process, the CSC Chair appoints three ARCs to conduct applicant interviews and make preliminary recommendations for full CSC consideration.

The amount of funding requested for both General Fund and CDBG allocations has increased significantly compared to previous years; however, the available funds are not expected to change from the previous year. Due to the growing gap in funding requested compared to funding available, the CSC is requesting feedback from the Council on the CAF process.

Staff recommends that the CSC review this report, provide feedback on questions for the Council regarding the CAF process, and select a subgroup of its members to form a Committee to jointly present with staff and/or answer Council questions at a September 2021 Council meeting. The proposed process for receiving feedback from the Council will begin with a Council Work Session in September 2021 where staff will recommend that the Council appoint a Council sub-group to work with the CSC CAF Review Committee to discuss the proposed questions to inform the CAF process.

ATTACHMENTS

Attachment I Staff Report