



# CITY OF HAYWARD

Hayward City Hall  
777 B Street  
Hayward, CA 94541  
[www.Hayward-CA.gov](http://www.Hayward-CA.gov)

## Cover Memo

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**DATE:** July 20, 2021

**TO:** Mayor and City Council

**FROM:** Fire Chief

### **SUBJECT**

Adopt a Resolution Authorizing the City Manager to Transfer and Appropriate \$351,500 in Mutual Aid Funds (Project 05002) to Fire Department's Fiscal Year 2022 Operating Budget

### **RECOMMENDATION**

That Council adopts a resolution (Attachment II) authorizing the City Manager to transfer and appropriate \$351,500 of surplus mutual aid reimbursement funds (Project 05002) to the Fire Department's Fiscal Year 2022 operating budget.

### **SUMMARY**

The Hayward Fire Department entered into a mutual aid agreement with the California Governor's Office of Emergency Services (Cal OES). As part of the California Master Mutual Aid Agreement, the City receives reimbursement for direct and indirect costs associated with response efforts as outlined in the California Fire Assistance Agreement. Through the Mutual Aid Agreement, Cal OES strategically maintains 160 in-service fire engines in various departments to guarantee fulfilled mutual aid response and pre-positioning practices. Hayward Fire Department is the recipient of one Type III fire engine and is contractually obligated to respond with four personnel when dispatched.

Cal OES and other local agencies reimburse Hayward Fire Department for mutual aid deployments, including apparatus usage, support, equipment, and an additional 16 percent for administrative costs. The majority of mutual aid reimbursement replenishes the General Fund for overtime costs and a portion is allocated to Fleet Management for ongoing apparatus maintenance. Staff is requesting to appropriate a portion of the remaining surplus reimbursement funds - intended for equipment replacement - to the Department's FY22 operating budget. These funds will be used to replenish and maintain the minimum standard supplies, implement unfunded mandates, and scope of practice changes imposed by Alameda County and the State of California, and cover changes in existing contracts as outlined in the staff report.

## **ATTACHMENTS**

Attachment I	Staff Report
Attachment II	Resolution
Attachment III	Purchase Justifications