



CITY OF HAYWARD

Hayward City Hall
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Cover Memo

File #: CONS 21-597, **Version:** 1

DATE: November 16, 2021

TO: Mayor and City Council

FROM: City Clerk

Adopt a Resolution Accepting the Resignation of Mr. Adam Murphy from the Keep Hayward Clean and Green Task Force, Effective Immediately

RECOMMENDATION

That Council adopts a resolution (Attachment II) accepting the resignation of Mr. Adam Murphy from the Keep Hayward Clean and Green Task Force, effective immediately.

SUMMARY

Mr. Adam Murphy was appointed to the Keep Hayward Clean and Green Task Force on September 10, 2019. Mr. Murphy's resignation becomes effective immediately per his resignation letter dated October 29, 2021 (Attachment III).

Mr. Murphy's vacated position will be filled as part of the annual appointment process for the City's appointed officials to Commission and Keep Hayward Clean and Green Task Force.

ATTACHMENTS

Attachment I	Staff Report
Attachment II	Resolution
Attachment III	Resignation Letter