



CITY OF HAYWARD

Hayward City Hall
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Cover Memo

File #: CONS 22-039, **Version:** 1

DATE: January 18, 2022

TO: Mayor and City Council

FROM: City Clerk

SUBJECT

Adopt a Resolution Accepting the Resignation of Ms. Varsha Chauhan from the Community Services Commission, Effective Immediately

RECOMMENDATION

That the Council adopts a resolution (Attachment II) accepting the resignation of Ms. Varsha Chauhan from the Community Services Commission, effective immediately.

SUMMARY

Ms. Varsha Chauhan was appointed to the Community Services Commission on September 10, 2019. Ms. Chauhan's resignation becomes effective immediately, per her resignation letter (Attachment III).

ATTACHMENTS

Attachment I Staff Report
Attachment II Resolution
Attachment III Resignation Letter