



CITY OF HAYWARD

Hayward City Hall
777 B Street
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Cover Memo

File #: CONS 22-008, **Version:** 1

DATE: January 25, 2022

TO: Mayor and City Council

FROM: Director of Public Works

SUBJECT

Adopt a Resolution Authorizing the City Manager to Negotiate and Execute Professional Services Agreements with Willdan Engineering, SNG & Associates, and 4Leaf, Inc., in an Amount Not-to-Exceed \$150,000 Annually Per Firm for Three Years for On-Call Construction Inspection Services

RECOMMENDATION

That Council adopts the attached resolution (Attachment II) authorizing the City Manager to negotiate and execute Professional Services Agreements (PSAs) with Willdan Engineering (Willdan), SNG & Associates, and 4Leaf, Inc. (4Leaf), in an amount not-to-exceed \$150,000 per year, per firm for three years for on-call construction inspection services.

SUMMARY

The Department of Public Works & Utilities routinely uses on-call construction inspectors when in-house staffing levels are inadequate, either due to absences, vacancies, or increased workload. The on-call construction inspection services provide oversight on City-sponsored projects, private developments, and encroachment permits.

ATTACHMENTS

Attachment I Staff Report
Attachment I Resolution