



# CITY OF HAYWARD

Hayward City Hall  
777 B Street  
Hayward, CA 94541  
[www.Hayward-CA.gov](http://www.Hayward-CA.gov)

## Cover Memo

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**File #:** CONS 22-117, **Version:** 1

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**DATE:** February 22, 2022

**TO:** Mayor and City Council

**FROM:** Director of Public Works

### **SUBJECT**

Adopt a Resolution Authorizing the City Manager to Negotiate and Execute a Professional Services Agreement with Dewberry Architects, Inc., for Design of the Hayward Police Department Locker Room Project, Project No. 07420, in an Amount Not-to-Exceed \$416,000

### **RECOMMENDATION**

That Council adopts a resolution (Attachment II) authorizing the City Manager to negotiate and execute a Professional Services Agreement (PSA) with Dewberry Architects, Inc., (DAI) for the design of the Hayward Police Department (HPD) Locker Room Project in an amount not-to-exceed \$416,000.

### **SUMMARY**

HPD needs a new locker room for separated use by both male and female police officers, other employees, and visitors, as well as to allow for greater social distancing in response to the recent COVID pandemic. The existing facilities, housed inside the HPD building, are inadequate in terms of space and amenities and also in very poor condition. An extension located at the east section of the existing building is the ideal site for construction of the proposed new locker room. Staff is recommending that the Council authorize the City Manager to execute a PSA with DAI to begin design work on this project.

### **ATTACHMENTS**

Attachment I Staff Report  
Attachment II Resolution  
Attachment III Schematic Plan