



# CITY OF HAYWARD

Hayward City Hall  
777 B Street  
Hayward, CA 94541  
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## Cover Memo

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**File #:** CONS 22-443, **Version:** 1

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**DATE:** July 5, 2022

**TO:** Mayor and City Council

**FROM:** Assistant City Manager

### **SUBJECT**

Adopt a Resolution Authorizing the City Manager to Negotiate and Execute a Professional Services Agreement with Kitchell for Construction Management for the Stack Center in an Amount Not-to-Exceed \$520,000

### **RECOMMENDATION**

That the Council adopts a resolution (Attachment II) authorizing the City Manager to negotiate and execute a professional services agreement with Kitchell for construction management for the Stack Center, not to exceed \$520,000.

### **SUMMARY**

On May 3, 2022, City Council approved moving forward with Phase I construction plans for the Stack Center. Staff then solicited proposals for construction management services. Staff received and reviewed five proposals. Staff is requesting to enter into a professional services agreement with Kitchell for Phase I construction management, not to exceed \$520,000. Kitchell will begin immediately to assist the architect, RossDrulisCusenbery, with bid preparation. Phase I is anticipated to go to bid in November 2022. Kitchell will then provide oversight over whichever contractor is selected for construction to ensure timeliness and best practices during Phase I construction. The cost of this agreement is included in the CIP budget and covered through County and grant funding.

### **ATTACHMENTS**

Attachment I Staff Report  
Attachment II Resolution