



# CITY OF HAYWARD

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## Cover Memo

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**DATE:** September 21, 2022

**TO:** Community Service Commission

**FROM:** Community Services Manager

### **SUBJECT**

Community Agency Funding Process Review Update

### **RECOMMENDATION**

That the Commission reviews and provides comments on the informational report about the Community Agency Funding Review process update.

### **SUMMARY**

Annually, the City receives applications from community agencies requesting funding through the competitive Community Agency Funding (CAF) process. The Community Services Commission (CSC) serves as an advisory body to the Hayward City Council and is responsible for reviewing the applications, interviewing applicants, and making recommendations to the Council for how a portion of the City's General Fund and the City's Community Development Block Grant (CDBG) entitlement award should be allocated. As part of the CAF process, the CSC Chair appoints three Application Review Committees (ARCs) to conduct applicant interviews and make preliminary recommendations for full CSC consideration.

Due to the growing gap in funding requested compared to funding available, the CSC has expressed concern about how challenging the process has become to decide which agencies to fund. As a result, the CSC has requested support and direction from Council to clarify Council's funding priorities and to receive feedback on the CAF process. There have been previous CAF review processes both internal to the CSC and with Council. The proposed changes resulting from the most recent review process include recommendations on funding allocations for prioritized funding categories, allocations for new and innovative programs, incorporating Special Event funding as part of the CAF process, and administrative updates to the implementation of certain CAF requirements.

### **ATTACHMENTS**

Attachment I	Staff Report
Attachment II	Scoring Rubric
Attachment III	FY 2023-2024 Application

