



# CITY OF HAYWARD

Hayward City Hall  
777 B Street  
Hayward, CA 94541  
[www.Hayward-CA.gov](http://www.Hayward-CA.gov)

## Cover Memo

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**File #:** RPT 23-003, **Version:** 1

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**DATE:** January 17, 2023

**TO:** Mayor and City Council

**FROM:** City Clerk

### **SUBJECT**

Planning Commission Interviews

### **RECOMMENDATION**

That the City Council proceeds to interview candidates to fill two Planning Commission vacancies.

### **SUMMARY**

An unexpected Planning Commission vacancy was created when then Planning Commissioner Julie Roche was elected Council Member and sworn into office on December 13, 2022. The second vacancy occurred when then Planning Commissioner Dan Goldstein was appointed Council Member and sworn into office on January 9, 2023.

The special Planning Commission recruitment started on December 14, 2022 and closed on January 12, 2023. A Notice of Vacancy was published in the Daily Review c/o Bay Area News Group-East Bay on December 16, 2022 (Attachment II). City staff issued a news release (Attachment III) about the Planning Commission vacancy on December 15, 2022 and disseminated the information via social media channels. By the application deadline, staff received 35 applications from qualified applicants. One individual was disqualified because his residence was in a different jurisdiction. The final list of candidates is included as Attachment I. A digital binder containing all applications was made available to the City Council on January 13, 2023. Members of the City Council will review the applications and individually nominate up to five applicants and submit their selections to the City Clerk by noon on Monday, January 16, 2023, using a Nomination Form (Attachment IV). Applicants who receive four or more points will be invited to interview with the City Council on Tuesday, January 18, 2023, starting at 5:30 p.m. Interviews will be conducted via the Zoom platform and applications will be made available to the public upon request.

### **ATTACHMENTS**

Attachment I	Final List of Qualified Applicants
Attachment II	Notice of Vacancy

Attachment III	News Release
Attachment IV	Nomination Form