



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

Cover Memo

File #: ACT 23-008, **Version:** 1

DATE: February 2, 2023

TO: Personnel Commission

FROM: Director of Human Resources

SUBJECT

Abolish the Human Resources Analyst I Employment Roster (Eligible List)

RECOMMENDATION

That the Personnel Commission reviews and approves the abolishment of the employment register (eligible list) for Human Resources Analyst I.

SUMMARY

The City has exhausted the current Human Resources Analyst I eligible list and would like to abolish the current list.

ATTACHMENTS

Attachment I Staff Report