



# CITY OF HAYWARD

Hayward City Hall  
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## Cover Memo

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**File #:** ACT 23-041, **Version:** 1

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**DATE:** May 18, 2023

**TO:** Personnel Commission

**FROM:** Director of Human Resources

**SUBJECT**

Abolish the Human Resources Technician Employment Roster (Eligible List)

**RECOMMENDATION**

That the Personnel Commission reviews and approves the abolishment of the employment register (eligible list) for Human Resources Technician.

**SUMMARY**

The City has exhausted the current open Human Resources Technician eligible list and would like to abolish it.

**ATTACHMENTS**

Attachment I      Staff Report