



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
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Cover Memo

File #: CONS 23-320, **Version:** 2

DATE: June 20, 2023

TO: Mayor and City Council

FROM: Director of Maintenance Services

SUBJECT

Adopt a Resolution Authorizing the City Manager to Negotiate and Execute a Professional Services Agreement with SCI Consulting Group for Support on the City's Landscape and Lighting Assessment Districts in a Total Not-to-Exceed Amount of \$106,211 and Agreement Effective Date Through Fiscal Year 2028

RECOMMENDATION

That Council adopts a resolution (Attachment II) authorizing the City Manager to negotiate and execute a professional services agreement (PSA) with SCI Consulting Group (SCI) for support on the City's Landscape and Lighting Assessment Districts (LLAD) in a total not-to-exceed amount of \$106,211 and agreement effective date through Fiscal Year 2028 (FY 2028).

SUMMARY

The City's Maintenance Services Landscape Division (Division) manages eighteen (18) LLADs and two (2) Maintenance Districts (MDs) throughout the City. To support staff, the Division released a request for quotes (RFQ) to procure professional engineering services to prepare engineering reports, confirm assessment rates, and levy the assessments. After reviewing the proposals, staff recommends entering into a PSA with SCI for a total not-to-exceed amount of \$106,211 over a five-year contract period through FY 2028.

ATTACHMENTS

Attachment I	Staff Report
Attachment II	Resolution