



# CITY OF HAYWARD

Hayward City Hall  
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## Cover Memo

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**File #:** PH 24-026, **Version:** 1

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**DATE:** June 13, 2024

**TO:** Personnel Commission

**FROM:** Director of Human Resources

### **SUBJECT**

Adopt the Revised Classification Plan and Review and Recommend to Council Adoption of the Revised Salary Plan for Fiscal Year 2025

### **RECOMMENDATION**

That the Personnel Commission holds a Public Hearing and adopts the revised Classification Plan for each position in the City's classified service for Fiscal Year 2025, effective July 1, 2024, and reviews and recommends to Council adoption of the revised Salary Plan for each position in the City's classified service for Fiscal Year 2025, effective July 1, 2024.

### **SUMMARY**

As required by the Municipal Code, the FY 2025 Salary Plan has been updated to reflect salary adjustments to the classifications in the City's classified service pursuant to Council approved Memorandum of Understandings (MOUs) between the City of Hayward and the Hayward Police Officer's Association (HPOA), Hayward Police Management Unit (HPMU), International Association of Firefighters (Local 1909), and Hayward Fire Officers Association (HFOA). The Salary Plan has also been updated to reflect salary adjustments to seven (7) classifications and the addition of one (1) new classification. The Classification Plan has also been revised to reflect the addition of two (2) new classifications in the City's classified service.

### **ATTACHMENTS**

Attachment I	Staff Report
Attachment II	Revised Salary Plan for FY 2025
Attachment III	Revised Classification Plan for FY 2025