



DATE: April 7, 2026

TO: Mayor and City Council

FROM: Director of Public Works

SUBJECT: Adopt a Resolution Authorizing the City Manager to Execute Amendment No. 2 to the Professional Services Agreement with St. Francis Electric, Inc., to Increase the Contract Amount by \$400,000 for a Total Maximum Compensation Not-to-Exceed \$1,600,000, Update Exhibit A (Bid Price Schedule), and to Extend the Term of the Agreement by 1-year to Continue On-Call Traffic Signal and Streetlight Maintenance and Emergency Repair Support Services

RECOMMENDATION

That Council adopts a resolution (Attachment II) authorizing the City Manager to execute Amendment No. 2 to the existing Professional Services Agreement (PSA) with St. Francis Electric, Inc., (St. Francis) to increase the contract amount by \$400,000, for a total maximum compensation not-to-exceed \$1,600,000, update Exhibit A (Bid Price Schedule), and extend the term of the agreement by 1-year through June 30, 2027, to continue on-call support and emergency repair services for traffic signal and streetlight infrastructure.

SUMMARY

The City entered into a three-year agreement on June 28, 2023, with St. Francis to provide on-call support and emergency repair services for traffic signals and streetlight infrastructure, with the effective date from July 1, 2023, to June 30, 2026. To continue receiving on-call support and services from St. Francis, staff recommends that Council adopt a resolution authorizing the City Manager to execute Amendment No. 2 to the existing agreement with St. Francis to increase the contract amount by \$400,000 for a total maximum compensation not-to-exceed \$1,600,000, update Exhibit A (Bid Price Schedule), and extend the term of the agreement by 1-year through June 30, 2027.

FISCAL IMPACT

There is no impact on the General Fund or Measure C

The funding for these services will come from previously adopted Capital Improvement Program (CIP) budgets allocated for Streetlight and Traffic Signal Maintenance in Fund 210 – Gas Tax Fund.

BACKGROUND

Hayward's Public Works & Utilities Department is responsible for maintaining 147 traffic signals, over 8,000 streetlights, and additional devices such as flashing beacons, radar feedback signs, high intensity activated crosswalk beacons, and rectangular rapid flashing beacon signs. The City's Traffic Signal Technicians perform routine maintenance and repair services for the City's traffic signals and streetlights, such as replacing signal detection, streetlight fixture repair, and overall inspection.

St. Francis, the On-Call Streetlight and Traffic Signal Maintenance and Emergency Repair contractor, provides after-hours and weekend emergency services support, as well as support for CIP projects, complex problem-solving, and other large labor-intensive projects. Services include, but are not limited to, repairing traffic signals and streetlights, testing and inspecting equipment, testing and locating detector loops and cameras, installing and modifying signal systems, painting, reviewing signal timing plans, assisting in the installation of a new traffic signal, installing and maintaining video detection systems, installing and troubleshooting the City's fiber optics network, and providing training to City staff as needed in the use of certain equipment.

DISCUSSION

The current three-year agreement with St. Francis was executed on June 28, 2023, with an effective date of July 1, 2023, and terminates on June 30, 2026. The compensation was set not-to-exceed \$300,000 per fiscal year for a total of \$900,000 for the contract term. Due to additional work needed in FY24, the contract was amended on March 17, 2025, to increase the contract amount by \$300,000 for a total maximum compensation not-to-exceed \$1,200,000.

As the existing contract is nearing termination and there is a continuous high demand for streetlight and traffic signal maintenance and emergency repair services, Amendment No. 2 provides a 1-year contract extension, increases maximum compensation by \$400,000 for FY27, and an update to Exhibit A (Bid Price Schedule). It is noted that the Consumer Price Index (CPI) inflationary adjustment of 2.5% was applied in the updated Exhibit A.

ECONOMIC IMPACT

This contract provides significant benefits to Hayward residents, businesses, and patrons by facilitating the timely and efficient repairs to damaged streetlights, traffic signals, and other devices.

STRATEGIC ROADMAP

This agenda item is a routine operational item. Although St. Francis' services do not directly support implementation of Council's Strategic Roadmap, they support the implementation of the following planning documents and policies:

- The Hayward 2040 General Plan¹ has a Mobility Element and several related goals, including providing complete streets, balancing multimodal systems, improving pedestrian facilities and bikeway, transportation demand management, and safe movement of goods throughout the City.
- The Hayward Bicycle and Pedestrian Master Plan (BPMP)² is consistent with the Hayward 2040 General Plan and outlines efforts to improve pedestrian safety. These include the installation and maintenance of rectangular rapid flashing beacons, signal improvements, and pedestrian hybrid beacons, which will be performed by the vendor.

SUSTAINABILITY FEATURES

This agenda item supports routine installation and maintenance of streetlight and traffic signal infrastructure, and supports the City's sustainability initiatives by minimizing congestion, thereby reducing greenhouse gas emissions.

PUBLIC CONTACT

No public contact has been made related to this agenda item.

NEXT STEPS

If Council approves, the City Manager will execute Amendment No. 2 to the existing agreement with St. Francis Electric, Inc., to increase the maximum compensation amount by \$400,000 for a total maximum compensation not-to-exceed \$1,600,000, update Exhibit A (Price Bid Schedule), and extend the contract term by 1-year though June 30, 2027 for the City to continue receiving on-call support and emergency repair services for traffic signal and streetlight infrastructure.

Prepared by: Jade Kim, Assistant Transportation Engineer
Marissa Matta, Management Analyst II

Recommended by: Alex Ameri, Director of Public Works

Approved by:



Jennifer Ott, City Manager

¹ <https://www.hayward-ca.gov/2040-General-Plan>

² <https://www.hayward-ca.gov/your-government/documents/bike-pedestrian-master-plan>