



**DATE:** March 18, 2026  
**TO:** Personnel Commission  
**FROM:** Human Resources Manager  
**SUBJECT:** Review the Proposed 2025-2026 Fiscal Year Agenda Planning Calendar

**RECOMMENDATION**

That the Personnel Commission reviews and receives this report.

**DISCUSSION**

For the Commission’s consideration, staff recommends the following tentative agenda for the 2025-2026 fiscal year.

<b>Thursday, August 28, 2025</b>
Minutes (2)
FY 2026 Agenda Planning Calendar
<u>Accounting Manager</u>
<u>Deputy City Clerk</u>
<u>Hazardous Materials Program Coordinator</u>
<u>Library Operations Manager</u>
<u>Fire Plans Examiner</u>
<u>Housing Development Specialist</u>
<u>Senior Plan Checking Engineer *NEW*</u>
<u>Abolish the Utility Worker - Water Employment Register (Eligible List)</u>
<u>Abolish the Equipment Operator Employment Register (Eligible List)</u>
FY 2026 Salary and Classification Plan
<b>Thursday, September 11, 2025</b>
Recruitment Diversity Report

<b>Thursday, December 11, 2025</b>
Presentation Topic: Personnel Commission Reform Subcommittee Update
FY 2026 Agenda Planning Calendar
Minutes
<u>Hazardous Materials Technician</u>
FY 2026 Salary and Classification Plan
<b>Thursday, March 12, 2026 - cancelled</b>
<b>Wednesday, March 18, 2026</b>
Presentation Topic: Training on Consent Items
FY 2026 Agenda Planning Calendar
Minutes
<u>Abolish the Airport Business Supervisor Employment Register</u>
<u>Airport Business Supervisor</u>
<u>Utilities O&amp;M Manager</u>
<u>Hazardous Materials Technician</u>
<u>Senior Transportation Engineer</u>
<u>Supervising Construction Inspector</u>
<u>Utilities Maintenance Mechanic</u>
<u>Utility Worker – Water</u>
FY 2026 Salary and Classification Plan
<b>Thursday, June 11, 2026</b>
Presentation Topic: Vacancy Report
FY 2026 Agenda Planning Calendar
Minutes
<u>Hazardous Materials Program Technician</u>
<u>Supervising Construction Inspector</u>
<u>Utilities Maintenance Mechanic</u>
FY 2027 Salary and Classification Plan
<b>Unscheduled Items:</b>
Nepotism Policy Update

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<sup>1</sup> Staff recommends Strike Out items be removed or rescheduled from previously approved planning calendar

<sup>2</sup> Staff recommends Underlined items be added (new) or rescheduled from previously approved planning calendar

**NEXT STEPS**

Upon direction from the Commission, staff will revise the above list and schedule items accordingly for fiscal year 2025-2026.

Prepared by: Candi Jackson, Human Resources Administrative Assistant

*Recommended by:* Salina Flores, Human Resources Manager

Approved by:



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Ian Tecson, Director of Human Resources