



**DATE:** April 23, 2026  
**TO:** Clean and Green Commission  
**FROM:** Maintenance Services Director  
**SUBJECT:** Clean and Green Commission Expenditure Request

### **RECOMMENDATION**

That the Clean and Green Commission authorizes an allocation not to exceed \$900 to replenish the inventory of Beautiful Yard Contest signs.

### **SUMMARY**

The inventory of Beautiful Yard Contest signs needs to be replenished for the upcoming 2026 contest.

### **BACKGROUND**

The Clean and Green Commission authorized the purchase of Beautiful Yard Contest signs in 2024. There are four versions of the sign including nominee, 1<sup>st</sup> Place, 2<sup>nd</sup> Place, and 3<sup>rd</sup> Place. In 2024 and 2025 a total of 21 nominee signs and 6 winner signs were distributed.

### **DISCUSSION**

The Clean and Green Commission authorizes staff to make expenditures under \$500 without approval, expenditures over \$500 must be presented to the Commission for review, discussion, and approval. The total cost to replenish Beautiful Yard Contest signs is anticipated to cost approximately \$850-\$900 for 30 signs including tax and delivery.

### **FISCAL AND ECONOMIC IMPACT**

The cost of replenishing Beautiful Yard Contest signs will be deducted from the Clean and Green Commission Fiscal Year 2026 budget.


### **NEXT STEPS**

Upon approval, staff will facilitate the procurement process and report the final cost in the June 2026 Financial Report.

*Prepared by:* Colleen Kamai, Administrative Supervisor

*Recommended by:* Armando Quintero, Streets Maintenance Manager

Approved by:



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Todd Rullman, Maintenance Services Director