

HAYWARD CITY COUNCIL

RESOLUTION NO. 26-

Introduced by Council Member _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAYWARD DECLARING A CITY COUNCIL RECESS FROM JULY 1, 2026 THROUGH AUGUST 14, 2026; CANCELLING THE REGULAR CITY COUNCIL MEETINGS SCHEDULED FOR JULY 7 AND 21 AND AUGUST 4, 2026; AND AUTHORIZING THE CITY MANAGER, OR HER DESIGNEE, TO TAKE ACTION ON ADMINISTRATIVE MATTERS AS NECESSARY DURING THE RECESS

WHEREAS, each year the City Council takes a summer recess which provides councilmembers time to rejuvenate and spend time with family and loved ones; and

WHEREAS, the City Council typically holds regular meetings on the first, and third Tuesdays of each month; and

WHEREAS, this year, the City Council will recess from July 1, 2026 through August 14, 2026 ("2026 Summer Recess"); and

WHEREAS, in order to facilitate the 2026 Summer Recess, the regular Hayward City Council meetings currently scheduled for July 7 and 21, and August 4, 2026 must be cancelled; and

WHEREAS, during the 2026 Summer Recess, certain administrative matters that typically require City Council approval may require action which cannot be deferred until after the Summer Recess; and

WHEREAS, the City Manager or her designee may be authorized by the City Council to take action on administrative matters involving execution, submission, or filing of documents, as necessary during the Summer Recess.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Hayward, California, that the City Council hereby declares that it shall be on recess from July 1, 2026 through August 14, 2026.

BE IT FURTHER RESOLVED, that the regular City Council meetings currently scheduled for July 7 and 21, and August 4, 2026 are hereby cancelled.

BE IT FURTHER RESOLVED, that the City Council hereby authorizes the City Manager or her designee, to take action on administrative matters requiring execution, submission, or filing of documents during the City Council's 2026 Summer Recess which cannot be deferred until the next regularly scheduled City Council meeting.

BE IT FURTHER RESOLVED, that all actions taken by the City Manager or her designee pursuant to this resolution shall be reported to the City Council at the first regular City Council meeting following the 2026 Summer Recess.

IN COUNCIL, HAYWARD, CALIFORNIA, _____, 2026.

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:
 MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: _____
 City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward